REGULAR MEETING OF MAYOR AND COUNCIL September 11, 2019

THE CAUCUS MEETING of the Mayor and Council was called to order by Mayor Larson at 4:30pm at the Borough Hall, on East 7th Street. He stated that adequate notice of this meeting has been provided in accordance with the NJ Open Public Meetings Act. Notice of this meeting was posted on the bulletin board in Borough Hall on January 2, 2019 and was published in the Asbury Park Press and Beach Haven Times on January 10, 2019, both newspapers are designated by Mayor and Council to receive such notice.

ROLL CALL: Spark, Wellington, Alloway, Reynolds, Foley, and Mikuletzky

Also present: Mayor Larson, Terry Brady Stuart McGowan, Sponge Washburn and Brenda Kuhn

Mayor Larson said that there would be a moment of silence in recognition of 9/11/01.

Discussion: Mayor Larson said that he spoke to the County Engineer about a month ago regarding LSV in Barnegat Light and spoke to him again today. The Engineer said that he discussed it with the Freeholders and the County Administrator and they disapproved because of the amount of visitors to the Lighthouse State Park and the fact that the LSV would not be able to cross Central Avenue. The benefit of allowing LSVs in the Borough would not be worth the risk.

Councilwoman Reynolds said that she received requests to extend the "no dogs on beach" to further into the fall, possibly into October.

Councilman Mikuletzky said that the whole island is having a problem with the bay beaches and the presents of coliform which is due to dog waste. There was a discussion regarding dogs on the beach, the bay beach and the kayak area. Councilman Wellington said that he thought that we should be more restrictive because all dogs are supposed to be leashed and signs would be put up at the bay beach.

Mayor Larson brought up the issue of pools being installed in the summer which interferes with the quality of life for the property owner and renters in the area where the pools were being installed. There was talk about not issuing pool permit in July and August or just to have the contractors to move their big trucks so they don't block driveways. There was talk about putting something on the permits about moving equipment and trucks and possibly saying that if they blocked driveways that the permit would be revoked. Mayor Larson said that this is something that could be worked on all winter.

Mayor Larson asked for a motion to close the Caucus. On a motion by Wellington, seconded by Reynolds and carried by all the Caucus Meeting was closed.

THE MEETING of the Mayor and Council was called to order by Mayor Larson at 5:00pm at the Borough Hall, on East 7th Street. He stated that adequate notice of this meeting has been provided in accordance with the NJ Open Public Meetings Act. Notice of this meeting was posted on the bulletin board in Borough Hall on January 2, 2019 and was published in the Asbury Park Press and Beach Haven Time on January 10, 2019, both newspapers are designated by Mayor and Council to receive such notice.

PLEDGE OF ALLEGIANCE

The Municipal Clerk stated that the meeting was being recorded and that a written copy would be available in the Clerk's office.

ROLL CALL: Spark, Wellington, Alloway, Reynolds, Foley and Mikuletzky

Also present: Mayor Larson, Terry Brady Stuart McGowan, Sponge Washburn and Brenda Kuhn

APPROVE MINUTES: Mayor Larson asked for a motion to approve the minutes of August 14, 2019 regular meeting.

| Larson | Moved | Second | Aye | Nay | Abstain | Absent |
|------------|-------|--------|-----|-----|---------|--------|
| Spark | | X | X | | | |
| Wellington | | | X | | | |
| Alloway | | | | | X | |
| Reynolds | | | X | | | |
| Foley | | | X | | | |
| Mikuletzky | X | | X | | | |

TREASURER'S REPORT: Mayor Larson asked for a motion to approve the Treasurer's Report.

| Larson | Moved | Second | Aye | Nay | Abstain | Absent |
|------------|-------|--------|-----|-----|---------|--------|
| Spark | | | X | | | |
| Wellington | | X | X | | | |
| Alloway | | | X | | | |
| Reynolds | | | X | | | |
| Foley | X | | X | | | |
| Mikuletzky | | | X | | | |

BUILDING AND ZONING REPORT: Mayor Larson asked for a motion to approve the Building and Zoning Report.

| Larson | Moved | Second | Aye | Nay | Abstain | Absent |
|------------|-------|--------|-----|-----|---------|--------|
| Spark | | | X | | | |
| Wellington | | X | X | | | |
| Alloway | | | X | | | |
| Reynolds | X | | X | | | |
| Foley | | | X | | | |
| Mikuletzky | | · | X | | | |

COMMITTEE REPORTS:

FINANCE: Councilman Spark said that the Audit report was received and there were no recommendations. He complimented the CFO and staff for the good work. He said that the big expenditures for the month were for the schools and the incident with the sewer pump station on 11th Street which cost about \$75,000 to get back up and running.

PUBLIC WORKS: Councilman Wellington said that it was a busy month. The crew spent a lot of time on 11th Street. He said there was a lot of beach work done, getting the stands off the beaches and the mats. He said that the couple of heavy rain storms that we had caused damage to the bay beach that needed work along with the ongoing summer maintenance.

DOCKS AND HARBORS: Councilman Alloway said that it has been a slow year and the revenue was off. He said that hopefully the stripers would come in and business would pick up.

BEACHES AND PARKS: Councilwoman Reynolds said that beach badge revenues were down this year about \$8800. She said that there were a lot of good beach days but we didn't have enough checkers.

WATER/SEWER: Councilwoman Foley said that the issues with our sewer have been taken care of and today everything is working. She said that there have been many questions about the water meter project. She said that we could get back to you within the coming months. The Councilwoman said that no one should flush any type of wipes, even if they say flushable, down into the sewer system. She urged everyone to pass the word to their friend and neighbors.

PUBLIC SAFETY: Councilman Mikuletzky said that the court took in \$2463 and the Borough kept \$946.00 of it. He also said that \$530 went to Fish and Game.

PROCLAMATION:

Proclamation September is Hunger Action Month

WHEREAS, hunger and poverty are issues of grave concern in the United States, the State of New Jersey, and the County of Ocean; and

WHEREAS, the Borough of Barnegat Light is committed to taking steps to raise awareness about the need to combat hunger; and

WHEREAS, the Borough of Barnegat Light is committed to working with Fulfill, formerly The FoodBank of Monmouth and Ocean Counties in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, the Federal poverty level for a family of four (4) has become \$25,100, in 2018; and

WHEREAS, the Real Cost of Living in Ocean County is \$\$62,936; and one (1) in every seven (7) households in Ocean County earns below the Real Cost of Living; and

WHEREAS, the Real Cost of Living in Monmouth County in 2018 for 1 adult and 2 school aged children is \$71,586; and

WHEREAS, more than 136,000 individuals in Monmouth and Ocean Counties rely on food provided by the members of The FoodBank of Monmouth and Ocean Counties annually; and

WHEREAS, one (1) in every ten (10) people in Monmouth and Ocean Counties received "emergency" food from the FoodBank of Monmouth and Ocean Counties and their network of food pantries, soup kitchens, shelters and other community organizations; and

WHEREAS, food banks across the country will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community.

NOW, THEREFORE BE IT PROCLAIMED, that the Mayor and Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey do hereby recognize September, as HUNGER ACTION MONTH in the Borough, and call this observance to the attention of its citizens.

Bated this 110 day of September 2019

OPEN PUBLIC SESSION: Mayor Larson asked for a motion to open the open public session. There was a motion by Reynolds, seconded by Spark and carried by all.

Joy Luedtke, 20 East 7th Street, addressed the issue about dog poop. She said in a town in Colorado they had little stations with a sign, bag dispenser and a canister to dispose of the waste.

The next topic she talked about was the walkways to the beaches and the wires that were sticking out from old dune fencing. She said the wires were rusted and could cause a tetanus problem if someone got cut on them.

Ms. Luedtke asked about the area that that was bulldozed near 4th-6th Streets. She said that the bulldozing of the dunes caused a water problem and now there are a lot of mosquitos. She was told that the area has an ongoing project to build a habitat for the piping plovers.

Ms. Luedtke said she had some ideas that would make living in Barnegat Light a better place to live. She said that Nantucket had strict building requirements that kept all homes to certain standards to keep in style with the town, such as siding choices, colors, height and roof lines. She asked if council if they would consider an ordinance to do the same thing in Barnegat Light. She asked if council would consider raising the building height as they did in other towns on the island and also forming a committee for building rules as in Nantucket.

Ms. Luedtke said that you can't get to the beach on 6th Street because the old walkway was removed and

urged the council to build something there. She was told that the walkway was removed because there were complaints that it was dangerous due to the rotting wood and nails and screws sticking out of it and that originally it was built by residents, not the town. She was also told that that was state land and we could not build a walkway there.

Ms. Luedtke said that she would address golf carts at another time after she spoke to her counsel.

John DeLaurentis, 5 East 17th Street, was at the meeting along with his mother to discuss a four-year long problem regarding flooding due to filling of the neighboring property. He told Mayor and Council that he is serving our country and just returned from three years in Korea. He was thanked for his service. He said that the neighbor raised their property and pitched it towards the DeLaurentis property and their land is constantly under water. They have lost a shed, all the contents and five trees plus the mosquitos are terrible. Mrs. Delaurentis said that it is unacceptable and was looking for guidance to correct. She said that her attorney said if she sued the neighbor that she would also have to sue the Borough. There was a great deal of conversation regarding this problem that included swales, retaining walls, lines installed along the street for owners to hook into for drainage, and many other ideas.

Maryella Hannum of 608 Central Avenue came to talk about the 6th Street beach path that had been removed. Mayor Larson said that the Borough cannot build anything there because it isn't our property. Councilman Wellington said that he removed the dilapidated pathway for safety and because of the complaints that the Borough was receiving. He said that when it was removed, sand was put in and he planned to add more in November or December. It was reiterated that we don't own the land. The land was created when they built the jetty and the State owns it. She was told that anything done there would have to be requested from the State. She said that she would be happy to do some research to see if anything could be done.

Ms. Luedtke said that the Piping Plover restoration project bulldozing created a mosquito problem and pathway is missed. She said tell the State to fix it.

Paul Verb, retired LBTPD, traffic safety officer, thought that the speed limit on Bayview Avenue is too high in the summer. He said that the Borough's ordinance for no parking on Central Avenue probably contributed to the decreased beach badge sales. He suggested making Barnegat Light safer by changing the Boulevard to one way in each direction, slowing down the traffic, opening up parking and bike lanes. He said we are the last mile of the island and traffic should be slowed down.

Mr. Verb then addressed the backyard flooding issue. He said that he had worked with Frank Little, Engineer, about this matter and in one town it is mandatory to build a dry well anytime that the land is raised. He said that it is basically a 55-gallon drum that is installed into the ground with a bed of stone around it. This takes the water and helps it have time to perk into the sand.

Marilyn Wasilewski, 18 West 7 Street, said that she thought that a port-a-potty at the Bay Beach may help the problems with water quality at that area. She talked about the original county plan for drainage at 20th Street that never happened.

Ms. Luedtke followed up on drainage. She said that in Loveladies that new construction and renovations require that the water that comes off the roof must run through a drain into a drywell.

Terry Brady, Borough Attorney, asked Mrs. DeLaurentis to have her attorney contact him. He said that she has a Private Right to Action with the neighbor but not with the Borough.

CLOSE PUBLIC SESSION: Mayor Larson asked for a motion to close the open public session. There was a motion by Mikuletzky, seconded by Wellington and carried by all.

RESOLUTIONS:

The clerk said that the resolution would be done by consent agenda. She read each resolution by title and then recorded the votes as follows:

| Larson | Moved | Second | Aye | Nay | Abstain | Absent |
|------------|-------|--------|-----|-----|---------|--------|
| Spark | | | X | | | |
| Wellington | | | X | | | |
| Alloway | | | X | | | |
| Reynolds | X | | X | | | |
| Foley | | X | X | | | |
| Mikuletzky | | | X | | | |

RESOLUTION 2019-105

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, EXPRESSING ITS THANKS AND BEST WISHES TO EDWARD SULECKI UPON HIS RETIREMENT.

WHEREAS, Edward Sulecki has served as DPW/Water & Sewer Laborer and as Superintendent of the Department of Public Works and Water/Sewer for the Borough of Barnegat Light for over 35 years; and WHEREAS, Edward Sulecki is retiring from his many years of public service, effective September 1, 2019, after many years of faithful, loyal and exemplary service to the municipal government and the residents of Barnegat Light; and

WHEREAS, the Mayor & Borough Council wish to express their most heartfelt thanks and appreciation for the many years of public service that Edward Sulecki has given to the Borough community, and do further express their sincere best wishes upon his retirement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

- 1. That the Mayor and Borough Council of the Borough of Barnegat Light do hereby express their most heartfelt thanks and appreciation for the many years of public service that Edward Sulecki has given to the municipal government, residents and community of the Borough of Barnegat Light.
- 2. That the Mayor and Borough Council do further express their sincere best wishes to Edward Sulecki upon his retirement.
- 3. That a certified copy of this resolution shall be forwarded to Edward Sulecki.

RESOLUTION 2019-106

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEWJERSEY, EMPLOYING CONSTRUCTION WORKERS

WHEREAS, there exists a need for construction workers on a temporary basis; and WHEREAS, Ordinance 2017-012 allows for the hiring of Construction Leaders; and NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Barnegat Light that the following person is employed, with the title and compensation as listed below:

Construction Leader Kevin Walsh \$40.00 hr

RESOLUTION 2019-107

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT – ALTERNATE MUNICIPAL PROSECUTOR

WHEREAS, Steven Zabarsky, Esq. is qualified to hold the position of Borough Prosecutor, in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1)(a), and the NJ Campaign Contributions & Expenditures Reporting Act, NJSA 19:44A-20.5 and was appointed to the position for 2019; and WHEREAS, Brian Wilkie, Esq. is qualified to hold the position of Alternate Borough Prosecutor, in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1)(a), and the NJ Campaign Contributions & Expenditures Reporting Act, NJSA 19:44A-20.5 and was appointed to the position of Alternate Borough Prosecutor, and

WHEREAS, Barry A. Stieber Esq. is qualified to hold the position of Alternate Borough Prosecutor, in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1)(a), and the NJ Campaign Contributions & Expenditures Reporting Act, NJSA 19:44A-20.5 and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barnegat Light, in the County of Ocean, State of New Jersey, as follows:

- 1. That Barry A. Stieber Esq. is hereby appointed alternate Borough Prosecutor for the year 2019. This contract for professional services is awarded without competitive bidding or advertising under the provisions of the Local Public Contracts Law and the NJ Campaign Contributions & Expenditures Reporting Act.
- 2. That certified copies of this resolution shall be forwarded to Steven Zabarsky, Esq., Barry A. Stieber Esq. and the Borough Treasurer.

RESOLUTION 2019-108

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING CLEAN COMMUNITIES COORDINATOR

WHEREAS, the Borough of Barnegat Light, County of Ocean, State of New Jersey is participating in the 2019 Clean Communities Grant Program; and

WHEREAS, Edward Sulecki was appointed to the position of Clean Communities Coordinator; and WHEREAS, Edward Sulecki has retired from the Borough and a replacement shall be appointed; and NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barnegat Light, that Stuart McGowan is appointed as Clean Communities Coordinator for the remainder of 2019.

RESOLUTION 2019-109

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING STORMWATER MANAGEMENT COORDINATOR

WHEREAS, the Governing Body of the Barnegat Light must appoint a Storm Water Management Coordinator; and

WHEREAS, the Mayor and Council of the Borough of Barnegat Light wish to have said position in the Department of Public Works/Water Sewer.

WHEREAS, Edward Sulecki was appointed as Stormwater Management Coordinator for 2019; and WHEREAS, Edward Sulecki has retired and the Mayor and Council wish to appoint Stuart McGowan to the position.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, that Stuart McGowan is hereby appointed as the Stormwater Management Coordinator for the Borough of Barnegat Light for the remainder of 2019.

RESOLUTION 2019-110

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF SECURITY DEPOSIT FOR TEMPORARY USE PERMIT 2017-16-1

WHEREAS, a Temporary Use Permit was issued to Weeks Marine, Inc.; and

WHEREAS, a security deposit was required in the amount of \$4,000.; and

WHEREAS, the Borough was notified that Weeks Marine Inc. has completed the project with the week ending August 24, 2019; and

WHEREAS, the site has been inspected and it is recommended to refund \$4,000.00 to Weeks Marine Inc. NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

- 1. The Barnegat Light Finance Department is authorized to refund the \$4,000 security deposit to Weeks Marine Inc.
- 2. A copy of the check be placed in the Temporary Use Permit file.
- 3. The refund should be sent to:

Weeks Marine Inc. 304 Gaille Drive Covington, LA 70433

RESOLUTION 2019-111

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF WATER & SEWER BILLING DUE TO CUT AND CAP FROM THE WATER SUPPLY AND REFUND PAYMENT OF SAME

WHEREAS, the water and sewer bill for the calendar year 2019 was issued to Account No. 1035-0, also known as Block 47, Lot 11, with an address of 11 East 24th Street; and

WHEREAS, the Utility Collector was notified that Permit # 19-005D was issued on September 5, 2019 for a cut & cap from the water supply; and

WHEREAS, a prorated portion of the second half billing for 2019 should be cancelled in the amount of

WHEREAS, the second half billing was paid on August 13, 2019; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barnegat Light, in the County of Ocean, State of New Jersey, as follows:

- 1. That a certified copy will be forwarded to the Utility Collector and the CFO.
- 2. That the Utility Collector be authorized to cancel a prorated portion of the 2nd half billing.
- 3. That the CFO is authorized to refund \$304.914. That breakdown of the cancellation and refund is as follows:

| Water | 68.08 |
|--------|---------|
| Sewer | 172.64 |
| Spigot | 64.19 |
| | \$304.9 |

Scott & Rachel Greenfield, 11 Waydale Dr., Dix Hills, NY 11746 5. The refund should be sent to:

RESOLUTION 2019-112

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR THE REPAIR OF 11th STREET

SEWER LINES TO CREST CONSTRUCTION GROUP IN THE AMOUNT OF \$43,656.95.

WHEREAS, an emergency situation has arisen in the Borough of Barnegat Light which poses an imminent danger to the public health, safety and welfare; and

WHEREAS, on August 13, 2019, waste lines from residences on 11th street began backing up from the Borough's sewers to residential homes; and

WHEREAS, Immediate excavation, piping and street repair were necessary in order to prevent disastrous and damaging results to residential homes; and

WHEREAS, on August 13, 2019, an emergency contract was awarded to Crest Construction Group, to do the repairs; and

WHEREAS, emergency repairs to 11th street sewer lines are needed immediately to meet an actual or imminent emergency requiring the immediate delivery of goods and the performance of services to meet said emergency; and

WHEREAS, said emergency condition affects the public health, safety and welfare and requires the immediate delivery of goods and services to alleviate such effect; and

WHEREAS, the need for said emergency repairs could not have been reasonably foreseen in sufficient time to allow for the formal advertisement and receipt of bids process; and

WHEREAS, it is necessary to award an emergency contract for the repair of 11th street sewer lines, limited in duration and extent to meet only the immediate needs of the emergency; and

WHEREAS, according to N.J.S.A. 40A:11-6, a municipality may contract for emergency goods and services affecting the public health, safety and welfare without the necessity of public bidding where the emergency requires the immediate delivery of goods and services; and

WHEREAS, the Borough Sewer Operator/Superintendent and the Chair of the Borough Council Water-Sewer Committee have certified to the need for the emergency contract, and the Borough Chief Financial Officer has been satisfied that said emergency exists, as required by N.J.S.A. 40A:11-6 et seq. NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of

Barnegat Light, County of Ocean, State of New Jersey, as follows:

- 1. That the Mayor and Borough Council do hereby declare that an emergency exists requiring an emergency repair contract for 11th street sewer lines.
- 2. That the Borough of Barnegat Light does hereby award an emergency contract for the repair of 11th street sewer lines to Crest Construction Group, said contract to be for an amount not to exceed \$43,656.95 and for only the work authorized by the Borough Sewer Operator/Superintendent and only such work as is necessary to meet the immediate needs of the
- 3. That the Mayor and Borough Purchasing Agent are hereby authorized to execute any and all requisitions and documents necessary to reflect said emergency contract.
- 4. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances/resolutions which constitute the availability of funds for this contract:

Dedicated Water-Sewer Utility Budget

Other Expenses

5. That certified copies of this resolution shall be forwarded to the Borough Auditor, and the Borough Chief Financial Officer & the Borough Purchasing Agent.

RESOLUTION 2019-113

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR THE REPAIR OF THE SEWER PUMP STATION TO A.C. SCHULTES, INC. IN THE AMOUNT OF \$21,587.50.

WHEREAS, an emergency situation has arisen in the Borough of Barnegat Light which poses an imminent danger to the public health, safety and welfare; and

WHEREAS, on August 21, 2019, the Borough's sewer pump station began backing up due to clogged inline pumps; and

WHEREAS, on August 21, 2019, an emergency contract was awarded to A.C. Schultes, Inc., to do the repairs; and

WHEREAS, the failure of the sewer pump station would cause a backup to the entire town; and WHEREAS, the Borough only possesses two pumps that run simultaneously, therefore it is imperative to restore in order to sustain the in-season needs of the Borough; and

WHEREAS, emergency repairs to the sewer pump station are needed immediately to meet an actual or imminent emergency requiring the immediate delivery of goods and the performance of services to meet said emergency; and

WHEREAS, said emergency condition affects the public health, safety and welfare and requires the immediate delivery of goods and services to alleviate such effect; and

WHEREAS, the need for said emergency repairs could not have been reasonably foreseen in sufficient time to allow for the formal advertisement and receipt of bids process; and

WHEREAS, it is necessary to award an emergency contract for the repair of the sewer pump station, limited in duration and extent to meet only the immediate needs of the emergency; and

WHEREAS, according to N.J.S.A. 40A:11-6, a municipality may contract for emergency goods and services affecting the public health, safety and welfare without the necessity of public bidding where the emergency requires the immediate delivery of goods and services; and

WHEREAS, the Borough Sewer Operator/Superintendent and the Chair of the Borough Council Sewer Committee have certified to the need for the emergency contract, and the Borough Chief Financial Officer has been satisfied that said emergency exists, as required by N.J.S.A. 40A:11-6 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

- 1. That the Mayor and Borough Council do hereby declare that an emergency exists requiring an emergency repair contract for the sewer pump station.
- 2. That the Borough of Barnegat Light does hereby award an emergency contract for the repair of the sewer pump station to A.C. Schultes, Inc., said contract to be for an amount not to exceed \$21,587.50 and for only the work authorized by the Borough Sewer Operator/Superintendent and only for such work as is necessary to meet immediate needs of the emergency.
- 3. That the Mayor and Borough Purchasing Agent are hereby authorized to execute any and all requisitions and documents necessary to reflect said emergency contract.
- 4. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances/resolutions which constitute the availability of funds for this contract:

Dedicated Water-Sewer Utility Budget Other Expenses

5. That certified copies of this resolution shall be forwarded to the Borough Auditor, the Borough Chief Financial Officer and the Borough Purchasing Agent.

RESOLUTION 2019-114

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AMENDMENT OF THE PURCHASING MANUAL INITIALLY ADOPTED 2018-093

WHEREAS, there is a need for the Borough of Barnegat Light to have a Purchasing Manual, which is a guide for Barnegat Light Borough in the preparation of Requests for Goods and Services.

WHEREAS, occasionally amendments should be made to the purchasing manual due to changes in legislation and to streamline processes.

WHEREAS, the Purchasing Agent recommend the following sections be amended;

V. 3. The purchase of materials or services with an estimated cost exceeding the Borough's quote threshold, but not exceeding the bid threshold, shall be made by the process of the department head submitting a requisition and obtaining three (2) written quotations and submitting them to the Chief Financial Officer. In the case that there is no approved equal or there is a compelling reason why an alternative product or vendor is inadequate and cannot be accepted, the department head or user agency must state these reasons as an attachment to their requisition or General Purchasing Order, but all written quotations will be evaluated by the Chief Financial Officer in accordance with the Local Public Contracts Law and this policy. Normally the lowest of the three (2) written quotations is selected, unless other factors are more pressing.

V. 8. Unless otherwise requested, as in the case of a "pick up", the Finance Department will mail any *Purchase Orders over \$6000* and any required enclosures to the vendor. *Purchase orders under \$6000* will not be mailed unless requested.

VI. B. Procedure for emergency purchases and contracts:

The affected department head must consult appropriate Committee Chairperson to determine that an actual or imminent emergency exists; that the condition affects the public health, safety or welfare; and that the need for the articles or services could not have been reasonably foreseen or has arisen notwithstanding a good faith effort to plan the purchase of the goods or service required. The affected department head must then consult the Chief Financial Officer to ensure the expenditures will not exceed the current budget appropriations. Once this determination has been made, the Chief Financial Officer is authorized to award a contract for said work or labor, materials, supplies or services.

The Emergency Procurement Report shall be filed with the Purchasing Agent as soon as possible, as well as an electronic requisition.

Mayor and Council will approve a resolution to declare the emergency and award any contracts in excess of the bid threshold at the next regular council meeting following the emergency.

Page 17 - Sample Forms

To include; Emergency Procurement Report

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Barnegat Light does hereby amend the "Purchasing Manual" initially adopted by resolution 2018-093.

RESOLUTION 2019-115

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Borough Council of the Borough of Barnegat Light, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION 2019-116

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS IN THE AMOUNT OF \$905,262.01

WHEREAS, the Finance Committee of the Borough of Barnegat Light has examined the vouchers presented for payment,

NOW, THEREFORE, BE IT RESOLVED, that the approved vouchers amounting to \$905,262.01 be authorized to be paid upon verification of the Treasurer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

CORRESPONDENCE:

APPLICATION FOR RECREATIONAL USE PERMIT For use of Beach & Buy areas, Gazebo & Pavillon Ordinance 2012-009

| | Name of Applicant: JULIANNE GIACOMARIO DINC: 8 14 19 |
|-----|--|
| , | MAGNESS: 40 John DOW Are, Waldwick NJ 07463 |
| | Phone: 201-248-1187 Email: JULIEG 2693@001.00M |
| | Area requested for use: Beach: Street: Bay: Street: Gazebo: Pavilion: |
| API | 1. No food allowed at any of the permitted areas. 2. No tents may be installed. 3. No stapling, nothing or taping on any of the Borough's structures. 4. Carry in-carry out, everything you bring in must be taken with you including parbage. Describe Activity: Wedging Common 1:30 - 4:00 Date of requested activity: September 10 00000 15 ROVAL: Moved: Wellington Second: Reynolds and carried by all |
| May | TION TO ADJOURN: or Larson asked for a motion to adjourn. On a motion by Foley, seconded by Wellington and carried by the Meeting of the Borough Council was closed. |
| APF | PROVED: |
| | KIRK O. LARSON, MAYOR BRENDA L. KUHN, MUNICIPAL CLERK |