

REGULAR MEETING OF MAYOR AND COUNCIL October 11, 2017

THE CAUCUS MEETING of the Mayor and Council was called to order by Mayor Larson at 4:30pm at the Borough Hall, on East 7th Street. He stated that adequate notice of this meeting has been provided in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting was posted on the bulletin board in the Borough Hall on January 4, 2017 and it was published on January 12, 2017 in the Beach Haven Times and the Asbury Park Press, newspapers designated by Mayor and Council on January 4, 2017 to receive such notice, and by filing a copy of the notice with the Acting Borough Clerk on January 4, 2017.

ROLL CALL: Spark, Sharpless, Wellington, Reynolds, Mikuletzky and Warr

Also present: Mayor Larson, Terry Brady, Elaine Tollison, Sponge Washburn and Brenda Kuhn

Caucus Discussion: Mayor Larson started the discussion with the topic of fines for various violations. Terry Brady, Borough Attorney, explained the process of getting the fines approved by the court. Various violations and amounts for fines were discussed. The items that were decided on were dogs on the beach, gas powered generators, uncovered dumpsters, smoking on the beach, removing trees from public property and storage pods. The next topic of discussion was a petition that was regarding lowering the speed limit on Bayview Ave. and also a crosswalk on Bayview and 25th Street. The council decided that 30 mph during the season would be fine. Finally, the last thing talked about was the school board. Mayor Larson said that the board wanted Barnegat Light to pay \$53,000 for a feasibility study to be done. The board said that Barnegat Light was the only town on the island that wasn't on board. Everyone on council agreed that Barnegat Light would not do it.

Mayor Larson asked for a motion to close the Caucus. On a motion by **Wellington**, seconded by **Mikuletzky** and carried by all the Caucus Meeting was closed.

THE MEETING of the Mayor and Council was called to order by Mayor Larson at 5:00pm at the Borough Hall, located at 10 East 7th Street. He stated that adequate notice of this meeting has been provided in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting was posted on the bulletin board in the Borough Hall on January 4, 2017 and it was published on January 12, 2017 in the Beach Haven Times and the Asbury Park Press, newspapers designated by Mayor and Council on January 4, 2017 to receive such notice, and by filing a copy of the notice with the Acting Borough Clerk on January 4, 2017.

PLEDGE OF ALLEGIANCE

The Municipal Clerk stated that the meeting was being recorded and that a written copy would be available in the Clerk's office.

ROLL CALL: Spark, Sharpless, Wellington, Reynolds, Mikuletzky and Warr

Also present: Mayor Larson, Terry Brady, Elaine Tollison, Sponge Washburn, Brenda Kuhn and Kathleen Flanagan

APPROVE MINUTES: Mayor Larson asked for a motion to approve the minutes of September 13, 2017 regular meeting.

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless		X	X			
Wellington	X		X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

TREASURER'S REPORT: Mayor Larson asked for a motion to approve the Treasurer's Report.

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington			X			
Reynolds			X			
Mikuletzky			X			
Warr		X	X			

BUILDING AND ZONING REPORT: Mayor Larson asked for a motion to approve the Building and Zoning Report.

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless			X			
Wellington			X			
Reynolds	X		X			
Mikuletzky		X	X			
Warr			X			

COMMITTEE REPORTS:

WATER/SEWER: Council President **Spark** said he wanted to make the water/sewer report a part of the meeting minutes. He said that we would start installing our new water meters with the commercial properties. The Councilman said he would like to get the information to the building department so that new construction won't put in the wrong meters.

PUBLIC WORKS: Councilman **Sharpless** said that Public Works was busy. He gave the department a work priority list. He said that they were working on dune fencing, removing beach rollups, and the 9th Street boardwalk. Councilman Sharpless also talked about beach erosion and dune grass planting.

DOCKS AND HARBORS: Councilman Wellington said that the revenue for the docks was \$34,080 versus \$34,750 (last year). He said that the steel for the Pavilion was delivered and the mason should be starting on Monday and the steel erection will start on November 1, 2017. Councilman Wellington said that the project manager for the dredging project wanted to start the dredging of the liveries the last week in November or the first week in December. He said that the 16th Street bulkhead rebuild was completed and that Weeks Marine Co. would be moving in.

BEACHES AND PARKS: Councilwoman Reynolds said that there would be a meeting of the Beaches and Parks Committee at Borough Hall.

PUBLIC SAFETY: Councilman Mikuletzky said he would like to make the court report a part of the meeting minutes. He said that it was very slow. The court only took in \$656.00. He said that an Emergency Management Drill took place and everything went well.

FINANCE: Councilman Warr said that the bills paid for the month were \$380,987. The Regional School tax was \$169,335.

OPEN PUBLIC SESSION: Mayor Larson asked for a motion to open the public session. On a motion by Warr, seconded by Reynolds and carried by all the public session was open.

Mary Ellen Foley, 6 East 10th Street, said that the fine for cutting trees where she used to live was \$1000.00 and \$5000.00 per tree according to the diameter. Kevin Mimm, 16, West 9th Street, asked if owners would be charged for meters and installation. He was told that they wouldn't be charged but owners would have to find their pits. John Tennyson, 6 West 22nd Street, said that the Joint Taxpayers Association have joined together to support Vito Gagliardi to file a lawsuit and for Mr. Gagliardi to do a feasibility study with a cost of approximately \$53,000 regarding Southern Regional School District. He said if we didn't participate we would be excluded. Mr. Tennyson said that the State of NJ funds schools through property taxes. The State doesn't distinguish if a town sends 10 students or 1000 students in their funding formula. To change this how the funding is done, a referendum would have to be done and an Administrative Law Judge would have to rule on this. Mr. Tennyson said he didn't believe that one Judge would take on the whole property tax issue. Terry Brady said that the Judge would just do the fact finding and the Commissioner of Education would have to make a decision on the issue. Frank Mikuletzky said he received an email from what looked like his email carrier. The email said that he had to renew his account and would have to respond to the email or be discontinued. He said it was a bogus because there was a lot of misspelled words and punctuation within the email. Jim Curley, Laura and Bernadette from the Friends of Libraries were at the meeting to do a presentation. Jim said that his perceptions about the library have really changed since Sandy. During that time the Library served him many different ways. He was able to use the facilities, wash his hands, etc. He feels like the Library is more of a community center. Bernadette said that the main function of the Friends of the Island Library is to provide enriching, fun programs to all ages and to bring the community together. She said there would be an Open House at the Library with refreshments and entertainment. She thanked Mayor and Council for allowing them to speak at our meeting. The Mayor and Council presented them with a Proclamation. It was proclaimed that October 15-21, 2017 was Friends of Libraries Week.

CLOSE PUBLIC SESSION: Mayor Larson asked for a motion to close the public session. On a motion by Spark, seconded by Warr and carried by all the public session came to an end.

RESOLUTIONS: Resolutions 2017-106 through 2017-114 were read by title by Terry Brady and were voted on by consent agenda.

RESOLUTION 2017-106

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AMENDMENT TO THE SHARED SERVICES AGREEMENT FOR CONSTRUCTION CODE ENFORCEMENT SERVICE

WHEREAS the Borough of Barnegat Light entered into a Shared Services Agreement with the Boroughs of Beach Haven, Harvey Cedars and Surf City for the provision of Construction Code Enforcement Services effective April 12, 2016 for a period of four (4) years expiring April 11, 2020; and

WHEREAS certain amendments to the Schedules need to be made to said agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

That the attached Schedules A, B, and C are hereby approved effective August 14, 2017.

A certified copy of this resolution shall be forwarded to the Borough of Beach Haven, Borough of Surf City, and Borough of Harvey Cedars.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

SCHEDULE A (Amended 9/11/2017)

Construction Code Official
Building Subcode Official

FRANK ZAPPAVIGNA

Building Inspector

JERRY OTTAVI

SEAN MACCOTTER

SCHEDULE B (Amended 9/11/2017)

WEEKLY SCHEDULE

A. Frank Zappavigna

Monday	Tuesday	Wednesday	Thursday	Friday
AM Plan	SC	BH	SC	BH
PM Review	BL	HC	BL	HC

Hours: 8:00-4:30

B. Jerry Ottavi

Monday	Tuesday	Wednesday	Thursday	Friday
--	SC (4.5 hrs.)	BH (4.5 hrs.)	SC (4.5 hrs.)	BH (4.5 hrs.)
--	BL (3.5hrs.)	HC (3.5hrs.)	BL (3.5 hrs.)	HC (3.5hrs.)

C. Sean MacCotter

Monday	Tuesday	Wednesday	Thursday	Friday
BH(4.5 hrs.)	SC (4.5 hrs.)	BH (4.5 hrs.)	SC (4.5 hrs.)	BH (4.5 hrs.)
SC(3.5 hrs.)	BL (3.5 hrs.)	HC (3.5hrs.)	BL (3.5 hrs.)	HC (3.5hrs.)

Emergencies will be addressed in each municipality as necessary.

The parties agree that the four (4) municipalities and the construction code Official(s) shall meet near the end of each calendar year to review the time and cost allocated to each municipality, and make adjustments to that allocation as may be necessary to best effectuate the purposes of this contract.

SCHEDULE C – 2017 (Amended 9/11/2017)

1. Frank Zappavigna

	Annual	Hourly
Wages*	\$91,395.00	43.94
Health Insurance	\$1,995.00	\$0.96
Pension	\$3,199.00	\$1.54
Social Security	\$7,860.00	\$3.78
Vehicle Lease	\$4,620.00	\$2.22
Auto Insurance	\$1,250.00	\$0.60
Gas & Maintenance	\$3,900.00	\$1.88
Pager/Cell Phone	\$800.00	\$0.38
Totals	\$115,019.00	55.30

*Based on 40 hours per week

2. Jerry Ottavi

	Annual	Hourly
Wages*	\$68,878.00	\$33.11
Health Insurance	\$12,724.00	\$6.12
Pension	\$1,829.00	\$0.88
Social Security	\$5,923.00	\$2.85
Vehicle Lease	-	-
Auto Insurance	-	-
Gas & Maintenance	-	-
Totals	\$89,354.00	\$42.96

*Based on a 40 hours per week

3. Sean MacCotter

	Annual	Hourly
Wages*	\$75,000.00	\$36.06
Health Insurance	\$26,105.31	\$12.55
Pension	\$2,025.00	\$0.97
Social Security	\$6,450.00	\$3.10
Vehicle Lease	\$4,620.00	\$2.22
Auto Insurance	\$1,250.00	\$0.60
Gas & Maintenance	\$3,900.00	\$1.88
Totals	\$119,350.31	\$57.38

*Based on 40 hours per week

4. Clerical

\$12.00 - \$15.50 per hour, available as needed.

The wages and benefits set forth in this schedule are specific to the individuals named herein. Wages and benefits for any new hires are subject to negotiation at the time of hire.

RESOLUTION 2017-107

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A REFUND A BID OVERPAYMENT IN THE AMOUNT OF \$50.00

WHEREAS, the Borough of Barnegat Light gave notice that they would receive sealed bids for the materials for the Pavilion Project; and

WHEREAS, the cost of the bid packet was \$50.00; and

WHEREAS, Fifthroom.com sent a check for a bid packet in the amount of \$100.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Barnegat Light, that the CFO be authorized to refund the bid packet overpayment to FIFTHROOM.COM in the amount of \$50.00

FIFTHROOM.COM
5410 Route 8
Gibsonia, PA 15044

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-108

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING DEPOSITS FOR ROAD OPENING PERMIT #17-004W

WHEREAS, Road Opening Permit #17-004W was issued to Statewide Custom Modular Homes, for Block 10 Lot 11, that required a bond/deposit of \$500.00 ; and

WHEREAS, the property owner, Donald Mann, has asked, in writing, for the deposits to be returned to him and:

WHEREAS, Statewide Custom Modular Homes has verified, in writing, that the deposit should be sent to Donald Mann and:

WHEREAS, inspections were performed by Edward Sulecki, Superintendent, and his recommendation was to refund the deposits.

THEREFORE, BE IT RESOLVED as follows:

1. That Donald Mann will be refunded \$500.00 for permit #17-004W
2. That the Finance Department will issue the check(s) to:
Donald Mann
141 Coburn Road
Pennington, NJ 08534

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-109

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARING A CONTRACT FOR THE PURCHASE OF LUMBER & RELATED MATERIALS TO TUCKERTON LUMBER COMPANY.

WHEREAS, the Borough of Barnegat Light duly advertised for the receipt of bids for the purchase of lumber and related materials for the Borough Pavilion Project; and

WHEREAS, at the time, place and date set for the receipt of bids, formal bids were received by the Borough as follows:

Tuckerton Lumber Co.	\$93,913.72
Universal Supply Co.	\$95,549.38
Woodhaven Lumber	no bid
Fifthroom.com	no bid

WHEREAS, said bids were taken under advisement and have been reviewed by the Borough Engineer and it has been determined that Tuckerton Lumber Co. submitted the lowest responsible bid in accordance with the bid specifications, said bid being in the amount of \$93,913.72; and

WHEREAS, it is the desire of the Mayor and Borough Council of the Borough of Barnegat Light to award a contract for the purchase of lumber and related materials to Tuckerton Lumber Co., the lowest bidder therefor. **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the Mayor & Borough Council of the Borough of Barnegat Light do hereby award the contract for the purchase of lumber and related materials to Tuckerton Lumber Co. at the price of \$93,913.72.
2. That the Mayor and Borough Clerk are hereby authorized to execute an agreement with Tuckerton Lumber Co. for said purchase, said agreement to be in conformance with bid specifications and bid submitted by Tuckerton Lumber Co.
3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following line item appropriations or ordinances constitute the availability of funds for this contract:

Barnegat Light Capital Ordinance 2017-007

4. That a certified copy of this resolution shall be forwarded to Tuckerton Lumber Co., the Chief Financial Officer and the Borough Engineer.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-110

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF ESCROW BALANCES

WHEREAS, there are small escrow balances on two accounts;

WHEREAS, the Barnegat Light CFO has requested to cancel said balances;

NOW, THEREFORE, BE IT RESOLVED by the Council of Barnegat Light, that the CFO be authorized to cancel these escrow balances totaling \$.57 as follows:

Fourlaps, LLC	\$.22
Pam Larson dba The Seawife	\$.35

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-111

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2018 Road Improvement Project-East 23rd Street

WHEREAS, the Governing Body wishes to submit a grant application and execute a grant agreement with the Department of Transportation for the improvement of East 23rd Street in the amount of \$141,622.50.

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Barnegat Light, County of Ocean as follows:

1. That the Council formally approves the grant application for the above stated project.
2. That the Mayor, Municipal Clerk and the Borough Engineer are hereby authorized to submit an electronic grant application identified as MA-2018-East 23rd Street-00535 to the New Jersey Department of Transportation on behalf of the Borough of Barnegat Light.
3. That the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Barnegat Light and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.
4. That a certified copy will be forwarded to the Borough Engineer.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-112

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION 2017-80 TO INCLUDE SALARY INCREASE

WHEREAS, Resolution 2017-080 was adopted on June 14, 2017; and

WHEREAS, a salary increase was not included in the original appointing resolution and;

WHEREAS, the increase in salary increase is \$24,316 retroactive to June 14, 2017

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Borough Council approve the salary increase.
2. That a certified copy of this resolution shall be forwarded to the Barnegat Light Chief Financial Officer.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-113

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING AN APPLICATION FOR RECREATIONAL AREA USE PERMIT FOR A SPECIAL EVENT AND WAIVING THE FEE FOR SAME

WHEREAS, Caitlin McMenamin has applied for a Recreational Use Permit for a beach wedding on October 21, 2017 at 3:00-5:15pm; and

WHEREAS, Ordinance 2012-009 requires permits for use of recreational areas and insurance coverage for the event; and

WHEREAS, Ordinance 2012-012 allows for Mayor and Council to grant special event permit fee waivers or partial waivers by resolution; and

WHEREAS, it is the desire of the Borough Council to waive the permit fee; and

WHEREAS, it is the desire of the Mayor and Council to approve the application..

NOW THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the application be approved.
2. That the application fee is waived.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-114

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS IN THE AMOUNT OF \$380,997.77

WHEREAS, the Finance Committee of the Borough of Barnegat Light has examined the vouchers presented for payment,

NOW, THEREFORE, BE IT RESOLVED, that the approved vouchers amounting to \$380,997.77 be authorized to be paid upon verification of the Treasurer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark			X			
Sharpless	X		X			
Wellington		X	X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

RESOLUTION 2017-115

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RECEIPT OF BIDS FOR THE GARBAGE COLLECTION CONTRACT.

WHEREAS, the Borough of Barnegat Light is in need of garbage collection services; and

WHEREAS, the anticipated cost of said services is expected to exceed \$40,000.00 so as to require public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, it is the desire of the Mayor and Borough Council of the Borough of Barnegat Light to advertise for and receive bids for the garbage collection contract in accordance with the specifications prepared by the Borough of Barnegat Light.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the Borough of Barnegat Light does hereby authorize the receipt of bids for garbage collection services, said bids to be received at the time and place specified in the advertised notice to bidders.
2. That the Borough of Barnegat Light does hereby reserve the right to reject any and all bids as permitted by law.
3. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer, the Borough Recycling Coordinator and the Borough Superintendent of Public Works.

DATED: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark		X	X			
Sharpless			X			
Wellington			X			
Reynolds	X		X			
Mikuletzky			X			
Warr			X			

ORDINANCES:

FIRST READING:

The Borough Clerk read the Ordinance 2017-016 by title. It was introduced and passed at first reading.

ORDINANCE 2017-016

AN ORDINANCE OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE METHOD OF FIXING AND DETERMINING ANNUALLY, SALARIES AND RATES OF COMPENSATION TO BE PAID TO ALL PERSON EMPLOYED BY THE BOROUGH OF BARNEGAT LIGHT, AND PROVIDING FOR THE METHOD OF PAYMENT THEREOF.

Passage on First Reading: Date: October 11, 2017

Larson	Moved	Second	Aye	Nay	Abstain	Absent
Spark	X		X			
Sharpless		X	X			
Wellington			X			
Reynolds			X			
Mikuletzky			X			
Warr			X			

CORRESPONDENCE:

Health Dept Notices
Trick or Treat sign-up
Fire Prevention month

The CFO talked about the Best Practices Report. She said that our report had 21 yesses which means no loss of State Aid.

Mayor Larson said he was looking into a 6 seat Polaris to take people to the beach. It would be operated by the Lifeguards. The cost would be approximately \$20,000.00. The only issue is that the boardwalk may not be wide enough.

Scott Sharpless asked if there was any thought on extending the tram path to go down to 15th Street to help the people on 13th Street that don't have a beach.

Terry Brady said there is a service down South Jersey that takes your stuff to the beach for about \$20.00.

MOTION TO ADJOURN:

Mayor Larson asked for a motion to adjourn. On a motion by Spark, seconded by Wellington and carried by all, the meeting of the Borough Council was closed.

APPROVED:

KIRK O. LARSON, MAYOR

BRENDA L. KUHN, MUNICIPAL CLERK

